



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, DECEMBER 6, 2023
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Commendation: City of West Park (BSO District 1) Explorers**
 - 2. Commendation: Recognizing City of West Park (BSO District 1) Deputy A. Zepeda**
 - 3. Quality Cities Recognizes City’s Youth Council**
 - 4. Presentation: Recognizing Thanksgiving Turkey Giveaway Sponsor & Volunteers**
 - 5. Recognizing Thanksgiving Break Dodgeball Tournament Winners**
 - 6. Presentation: Broward County Property Appraiser Marty Kiar**
 - 7. Presentation: Rebuilding Together Broward County – Robin Martin, Executive Director**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. Law Enforcement Monthly Statistics Report – October 2023**
[Item 8-1: BSO Report - WP-MONTHLYSTATS-10-2023](#)
- 9. APPROVAL OF MINUTES**
 - 1. September 6, 2023 - Regular Commission Meeting**
[09-06-23 - Regular Commission Meeting Minutes](#)
 - 2. September 13, 2023 - Special Assessments Public Hearing**
[09-13-23 - Special Assessment Public Hearing Minutes](#)

3. **September 13, 2023 - Twin Lakes Water Control District Board - Special Assessment Hearing**
[09-13-23 - Twin Lakes Water Control District Board Special Assessment Hearing](#)
4. **September 20, 2023 - Second Budget Public Hearing**
[09-20-23 - Second Budget Public Hearing Minutes](#)

10. RESOLUTIONS – CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA ADOPTING THE UPDATED BROWARD COUNTY MULTI-JURISDICTIONAL ENHANCED LOCAL MITIGATION STRATEGY (ELMS) PLAN; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2023-169)
[RESO. 2023-169 - West Park - Adopting Broward County Enhanced Local Mitigation Strategy \(ELMS\)](#)
2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SUPPORTING A PLEDGE OF THE SOUTHEAST FLORIDA LOCAL AND TRIBAL GOVERNMENTS ENDORSING THE SOUTHEAST FLORIDA CLIMATE ACTION PLEDGE; AGREEING TO JOINTLY ADVANCE STRATEGIC CLIMATE ADAPTATION AND MITIGATION PLANNING, PROGRAMS, POLICIES AND PROJECTS AND ADVANCING THE IMPLEMENTATION OF THE REGIONAL CLIMATE ACTION PLAN AS APPROPRIATE; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2023-170)
[RESO. 2023-170 - West Park - SEFL Climate Action Pledge](#)
3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A TENTH AMENDMENT TO THE GRANT AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF STATE AND THE CITY OF WEST PARK FOR THE DEVELOPMENT OF A MINI-AMPHITHEATER AT MCTYRE PARK, ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2023-171)
[RESO. 2023-171 - West Park - Executing Tenth Amendment to Grant Agreement with State of F...](#)
4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE PROPOSAL FROM CADENCE SOLUTIONS LLC FOR THE PROVISION OF JANITORIAL SERVICES FOR BUILDING FACILITIES AT MARY SAUNDERS PARK AND MCTYRE PARK; AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR SERVICES AND TAKE ALL NECESSARY AND EXPEDIENT ACTION TO CARRY OUT THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2023-172)
[RESO. 2023-172 - West Park - Accepting Proposal from Cadence Solutions - Mary Saunders an...](#)
5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK

FOR AIRPORT ZONING REGULATIONS; PROVIDING FOR EFFECTIVE DATE
(**Resolution 2023-173**)

[RESO. 2023-173 - West Park - Executing Interlocal Agreement for Airport Zoning Regulations](#)

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT FOR EMERGENCY MEDICAL, FIRE PROTECTION AND FIRE PREVENTION SERVICES BETWEEN GREGORY TONY, AS SHERIFF OF BROWARD COUNTY (BSO) AND THE CITY OF WEST PARK; PROVIDING FOR AN EFFECTIVE DATE

(**Resolution 2023-174**)

[RESO. 2023-174 - West Park - Execute Agreement for Fire Rescue Services with BSO](#)

7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, PIGGYBACKING THE EXTENSION OF THE CATCH BASIN MAINTENANCE PROGRAM AGREEMENT BETWEEN THE CITY OF DORAL, FLORIDA AND ENVIROWASTE SERVICES GROUP, INC. EFFECTIVE DECEMBER 1, 2023 AND EXPIRING DECEMBER 1, 2024; AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE

(**Resolution 2023-175**)

[RESO. 2023-175 - West Park - Piggybacking Agmt Extension with City of Doral \(EnviroWaste ...](#)

8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE FLORIDA MATCHING SAFETY GRANT FUND PROGRAM FROM THE FLORIDA MUNICIPAL INSURANCE TRUST FOR THE PURCHASE OF A LIGHTENING DETECTION SYSTEM FOR THE PARKS AND RECREATION DEPARTMENT; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE NECESSARY DOCUMENTATION FOR SUBMITTAL; PROVIDING FOR AN EFFECTIVE DATE

(**Resolution 2023-176**)

[RESO. 2023-176 - West Park - Submission of FMIT Grant Application](#)

9. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, SEEKING THE CITY COMMISSION'S AUTHORIZATION TO SUBMIT AN APPLICATION FOR THE CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY POSITIVE YOUTH DEVELOPMENT 2024 REQUEST FOR PROPOSALS (#23-24-PS-001) (FISCAL YEAR 2024-2025); PROVIDING FOR AN EFFECTIVE DATE

(**Resolution 2023-177**)

[RESO. 2023-177 - West Park - Seeking Authorization to Submit CSC Positive Youth Developme...](#)

10. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED 2024 AGREEMENT FOR MUNICIPAL ELECTIONS BETWEEN THE BROWARD COUNTY SUPERVISOR OF ELECTIONS OFFICE AND THE CITY OF WEST PARK; PROVIDING FOR AN EFFECTIVE DATE

(**Resolution 2023-178**)

[RESO. 2023-178 - West Park - Execute Agreement with Broward SOE for Municipal Elections 2...pdf](#)

11. RESOLUTIONS – NON CONSENT ITEMS

12. QUASI-JUDICIAL ITEMS – RESOLUTIONS – (PUBLIC HEARING)

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY’S CODE OF ORDINANCES ENTITLED “VARIANCES AND SPECIAL EXCEPTIONS”, REQUESTING THE CITY TO CONSIDER A VARIANCE TO SECTION 20-197 OF THE CITY’S CODE OF ORDINANCES REGARDING PERVIOUS AREA AND GREENSPACE; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-179)

[RESO. 2023-179 - West Park - Variance # 1 \(Lot Coverage and Pervious Area\) - Florence Townhomes](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 28, ARTICLE II OF THE CITY’S CODE OF ORDINANCES ENTITLED “VARIANCES AND SPECIAL EXCEPTIONS”, REQUESTING THE CITY TO CONSIDER A VARIANCE TO SECTION 42-365 OF THE CITY’S CODE OF ORDINANCES REGARDING LANDSCAPE STANDARDS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-180)

[RESO. 2023-180 - West Park - Variance # 2 \(Landscape Buffer\) - Florence Townhomes](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING AN APPLICATION FOR SITE PLAN APPROVAL PURSUANT TO CHAPTER 20, ARTICLE IV OF THE CITY’S CODE OF ORDINANCES ENTITLED “SITE PLAN PROCEDURE AND REQUIREMENTS”, REQUESTING THE CITY TO CONSIDER SITE PLAN APPROVAL PURSUANT TO SECTION 20-166 OF THE CITY’S CODE OF ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-181)

[RESO. 2023-181 - West Park - Site Plan Approval - Florence Townhomes](#)

13. ORDINANCES – FIRST READING

1. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK’S CODE OF ORDINANCES ENTITLED “ZONING”, ARTICLE V ENTITLED “DISTRICT REGULATIONS”, DIVISION 3 ENTITLED “COMMERCIAL DISTRICTS”, SPECIFICALLY AMENDING SECTION 42-232 ENTITLED “PROHIBITED USES”, TO ADD ADDITIONAL PROHIBITIVE REGULATIONS FOR NEW/USED VEHICLE SALES, RENTAL OR LEASING ESTABLISHMENTS AND PAWN SHOPS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

(Ordinance 2023-04)

[ORD. 2023-04 - West Park - Amending Ord. \(Chapter 42 - Section 42-232\)](#)

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

15. CITY MANAGER’S REPORT

1. **Update on FPL’s Storm Secure Underground Program and Progress Report**

ITEM 15-1 - FPL Storm Secure Underground Program Update and Progress Report - City o....

2. **Tentative Meeting Calendar and Holiday Calendar for 2023-2024**

ITEM 15-2 - Tentative Meeting Calendar and Holiday Calendar for 2023-2024

3. **Ongoing Collaboration with MLK Action Committee, Inc.**

ITEM 15-3 - Ongoing Collaboration with MLK Action Committee, Inc

4. **Complaint from Business Owners Regarding Health & Safety Concerns Due To Operating Crematory**

ITEM 15-4 - Complaint from Business Owners Regarding Health Safety Concerns

5. **Vacation Rental /Short-Term Rental Licensing Policy**

ITEM 15-5 - Vacation Rental Short-Term Rental Licensing Policy

6. **Replacement of Emergency Rescue Truck (Ambulance)**

ITEM 15-6 - Replacement of Emergency Rescue Truck (Ambulance)

7. **Broward Affordable Housing Workshop – Live Local Broward**

ITEM 15-7 - Broward Housing Council Affordable Housing Workshop “ Live Local Broward

8. **Monthly Free Fresh Food Distribution - Saturday, December 9 and Saturday, December 16, 2023**

ITEM 15-8 - Monthly Free Fresh Food Distributions - Saturday, December 9 and December 16, 2023

16. OLD BUSINESS

17. NEW BUSINESS

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.